

Occupational Health & Safety Policy



The City of Port Phillip (CoPP) is committed to maintaining a safe and healthy working environment for all employees, visitors, contractors, subcontractors and the public, and recognises that this is an integral part of our business.

The CoPP will work towards achieving ZERO HARM by focussing on the following key areas:

1. **Leadership** by providing direction and support in the pursuit of improved workplace health and safety standards
2. **Systematic approach** by providing an organised and consistent approach to all OHS matters across the organisation
3. **Active OHS Culture** through continuous improvement in OHS
4. Ensuring **Workplace and Equipment** hazards are identified, understood and appropriately controlled across all council work area, activities and undertakings.

The CoPP will achieve these goals by:

- Implementing, maintaining and reviewing our OHS Management System
- Driving leadership and ownership across all levels of the organisation to achieve our safety goals
- Continuously and effectively improving OHS performance through the setting and reviewing of objectives and targets, which relate to key council areas
- Eliminating, or reducing risks, as far as is reasonably practicable to employees, visitors, contractors, subcontractors and the public, that may be affected by the undertakings of the CoPP
- Complying with all relevant OHS Laws and legislations
- Maintaining a culture of consultation, communication and team work in all aspects of health and safety
- Developing and maintaining an effective training program to ensure all employees carry out their work in a safe manner
- Encouraging the identification and immediate reporting of all workplace hazards and incidents
- Requiring all employees to accept responsibility for their OHS and behave in a manner that reflects safe work practices
- Working closely with its employees, contractors and other stakeholders, as CoPP recognises value of the partnerships in improving OHS performance

The CoPP will provide adequate and appropriate resources to ensure this policy, as well as all relevant OHS procedures are properly communicated, understood and implemented. Furthermore, OHS performance will be regularly reviewed as part of our commitment to continuous improvement.

A handwritten signature in blue ink, appearing to read 'Peter Smith'.

Peter Smith
Chief Executive Officer
23 April 2018